



LAU WAH CHING  
CERTIFIED PUBLIC ACCOUNTANT  
Unit 9, 31/F., China Merchant Tower,  
168 Connaught Road Centre, Hong Kong  
Tel.: 98687900 Fax : 26667355

#### **Auditor's Certification**

To the Members of  
The Association of Evangelical Free Churches of Hong Kong  
("Association")

I have audited the financial statements on pages 1 to 7 which have been prepared in accordance with accounting principles generally accepted in Hong Kong.

#### **Respective responsibilities of the governing council and auditor**

The Association's Executive Committee is responsible for preparing financial statements which give a true and fair view. In preparing financial statements which give a true and fair view it is fundamental that appropriate accounting policies are selected and applied consistently.

I am engaged to form an independent opinion, based on my audit, on those statements and to report my opinion to you.

#### **Basis of opinion**

I conducted my audit in accordance with Statements of Auditing Standards issued by the Hong Kong Institute of Certified Public Accountants. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Executive Committee in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Association's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements. I believe that my audit provides a reasonable basis for my opinion.

EFCC - 2010

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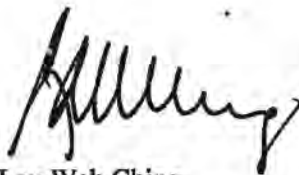
**Principal: Lau Wah Ching,**  
BA, MBA, FCCA, CICPA, CMA, ACMA, CPA(Practising)

LWC

LAU WAH CHING  
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Unit 9, 31/F., China Merchant Tower,  
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Tel.: 98687900 Fax : 26667355

### Opinion

In my opinion the financial statements give a true and fair view of the state of the Association's affairs as at 31st March 2010 and of its deficit for the year then ended.



Lau Wah Ching  
Certified Public Accountant (Practising)  
Practising Certificate No. P01217

Hong Kong  
28 October 2010

EFCC - 2010

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**Principal: Lau Wah Ching,**  
BA, MBA, FCCA, CICPA, CMA, ACMA, CPA(Practising)

**The Association of Evangelical Free Churches of Hong Kong**  
**OPERATING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE PERIOD FROM 1ST APRIL 2009 TO 31ST MARCH 2010**

	Note	2010		2009	
		Subvented Units HK\$	Financing Units HK\$	Subvented Units HK\$	Financing Units HK\$
<b>INCOME</b>					
Social Welfare Subvention		7,536,022.00	0.00	7,897,561.00	0.00
Subvention for ECCC subsidy		18,720.00	0.00	18,720.00	0.00
Subvention for training subsidy scheme-N1		60,000.00	0.00	88,760.00	0.00
Subvention for training subsidy scheme-IP		60,000.00	0.00	60,000.00	0.00
Subvention for Program Assistant		194,642.00	0.00	194,642.00	0.00
Subvention for Program Worker		307,584.00	0.00	307,584.00	0.00
Subvention for Rent		470,172.00	421,569.50	470,172.00	404,740.80
Subvention for Rates		82,710.00	17,545.80	74,920.00	0.00
Subvention for Government Rent		55,686.00	4,950.00	50,766.00	5,220.00
Subvention for Cleaning Service		252,000.00	0.00	-	-
OCCS Income		66,054.40	0.00	74,928.20	0.00
ECCC Income		23,244.00	0.00	16,422.00	0.00
Membership fee		42,515.00	45,408.00	46,486.00	40,957.00
Membership fee of SSMB		9,000.00	0.00	9,900.00	0.00
Programme income		0.00	906,703.85	0.00	804,989.66
Income from selling flag		12,987.30	0.00	1,435,202.00	0.00
Other Income					
(a) Bank interest		648.71	71.36	6,903.87	985.94
(b) Church contributions		74,804.40	627,143.80	72,774.00	439,815.40
(c) Donations by EFCC		270,001.00	0.00	320,000.00	0.00
(d) Other donations		36,678.50	479,504.00	31,087.70	427,677.05
(e) Community Chest-Capital Project Fund		0.00	0.00	0.00	90,000.00
(f) Designated Fund		63,369.70	67,769.00	67,123.40	30,582.30
(g) BOCHK Caring HK - A Heart Warming Campaign		0.00	281,140.00	-	-
(h) Income from Adult Education Scheme		20,599.43	0.00	29,217.00	0.00
(i) Sundry income		9,131.00	15,384.75	411.50	1,441.30
<b>TOTAL INCOME</b>		<b>9,666,569.44</b>	<b>2,867,190.06</b>	<b>11,273,580.67</b>	<b>2,246,409.45</b>
<b>EXPENDITURE:</b>					
<b>Personal Emoluments:</b>					
Staff salaries		4,508,190.55	2,081,793.61	4,258,754.82	2,333,348.77
Salary for Program Assistants		170,214.19	0.00	192,531.48	0.00
Salary for Program Worker		299,591.88	0.00	264,000.00	0.00
Salary for Integrated Program staff		1,771,422.55	0.00	1,991,627.59	0.00
Mandatory Provident Fund for Program Assistants		8,510.70	0.00	9,120.00	0.00
Mandatory Provident Fund for Program Worker		14,723.24	0.00	13,200.00	0.00
Mandatory Provident Fund		304,405.81	116,263.98	261,055.87	129,910.01
Provident Fund		115,064.23	0.00	219,467.25	0.00
Less : Forfeiture of Employer's Contributions		0.00	0.00	(11,153.09)	0.00
Relief worker		5,150.00	563.00	6,730.00	3,520.70
Other statutory payment		0.00	0.00	0.00	0.00
<b>Total Personal Emoluments</b>		<b>7,197,273.15</b>	<b>2,198,620.59</b>	<b>7,205,333.92</b>	<b>2,466,779.48</b>
<b>Other Charges</b>					
<b>Administrative Expenses</b>					
Postage		3,918.80	4,767.40	7,463.40	5,390.70
Telephone		35,025.00	19,317.30	30,423.00	20,426.66
Advertisement for staff recruitment		6,084.00	4,130.00	9,504.50	2,092.00
Audit fee		11,000.00	10,200.00	10,000.00	10,200.00
Audit fee for ORSO		273.00	0.00	230.80	0.00
<b>Sub-total</b>		<b>56,300.80</b>	<b>38,414.70</b>	<b>57,621.70</b>	<b>38,109.36</b>
<b>Utilities</b>					
Electricity		139,156.00	111,985.60	127,092.00	109,202.11
Gas & Fuel		725.39	0.00	1,396.80	0.00
Water		993.88	1,261.30	833.40	1,423.95
Sewage charges		302.42	147.50	232.50	39.85
<b>Sub-total</b>		<b>141,177.69</b>	<b>113,394.40</b>	<b>129,554.70</b>	<b>110,665.91</b>

**The Association of Evangelical Free Churches of Hong Kong**  
**OPERATING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE PERIOD FROM 1ST APRIL 2009 TO 31ST MARCH 2010**

	Note	2010		2009	
		Subvented Units HK\$	Financing Units HK\$	Subvented Units HK\$	Financing Units HK\$
<b>Stores and Equipment</b>					
Cleaning charges and material		19,284.40	55,026.80	15,363.20	51,098.74
Printing and stationery		72,713.62	37,475.26	69,698.21	34,015.62
Newspapers and periodicals		33,020.50	13,319.50	29,434.90	14,036.00
Minor purchases		77,265.40	99,732.60	132,045.90	69,346.30
Repair and maintenance		92,693.20	34,463.50	31,069.00	13,480.00
<b>Sub-total</b>		<b>294,977.12</b>	<b>240,017.66</b>	<b>277,611.21</b>	<b>181,976.66</b>
<b>Programme Expenses</b>					
Programme expenses		1,069,466.75	0.00	772,729.60	0.00
Less : Programme income		(1,037,106.70)	0.00	(737,617.90)	0.00
<b>Sub-total</b>		<b>32,360.05</b>	<b>0.00</b>	<b>35,111.70</b>	<b>0.00</b>
<b>Transportation and Travelling</b>					
Vehicle Expenses					
(a) Vehicle licence		0.00	0.00	0.00	0.00
(b) Third party insurance		0.00	0.00	0.00	0.00
Other travelling expenses		15,619.20	2,995.60	17,622.90	4,570.30
<b>Sub-total</b>		<b>15,619.20</b>	<b>2,995.60</b>	<b>17,622.90</b>	<b>4,570.30</b>
<b>Specific OC items</b>					
		0.00	0.00	0.00	0.00
<b>Insurance Premium</b>					
Employee's compensation		13,784.00	5,393.76	6,645.81	1,576.96
Public liability		1,545.52	622.07	5,087.06	384.73
Others		3,886.55	10,625.43	3,158.00	6,965.65
<b>Sub-total</b>		<b>19,216.07</b>	<b>16,641.26</b>	<b>14,890.87</b>	<b>8,927.34</b>
<b>Miscellaneous</b>					
(a) Sundry		25,979.00	3,910.50	12,912.70	3,382.80
(b) Bank charges		2,016.70	1,259.60	2,187.70	1,555.20
(c) P. Fund management fee		0.00	0.00	0.00	0.00
(d) Periodic fee for ORSO		327.00	0.00	276.90	0.00
(e) Staff programme		20,457.40	2,100.00	12,870.30	400.00
(f) Staff training		8,496.70	3,910.00	22,723.50	2,408.00
(g) Staff training-IP		17,379.00	0.00	71,510.00	0.00
(h) Staff training-N1		(20,278.00)	0.00	43,760.00	0.00
(i) Staff uniform		0.00	0.00	0.00	0.00
(j) Medical check expenses		1,900.00	10,115.50	2,470.00	9,690.75
(k) Air-conditioning expenses		0.00	15,200.00	0.00	14,600.00
(l) Cleaning Service expenses		64,664.50	0.00	0.00	0.00
(m) Other charges for IP		38,383.30	0.00	51,979.30	0.00
(n) Designated Fund expenses		63,369.70	67,769.00	67,123.40	30,582.30
(o) BOCHK Caring HK - A Heart Warming Campaign expenses		0.00	165,454.10	0.00	0.00
(p) Designated Fund - Flag Day	6	1,350,174.73	0.00	0.00	0.00
(q) Community Chest-Capital Project Fund		0.00	0.00	0.00	90,000.00
(r) Preparatory expenses		0.00	0.00	0.00	72,128.20
<b>Sub-total</b>		<b>1,572,870.03</b>	<b>269,718.70</b>	<b>287,813.80</b>	<b>224,747.25</b>
Occasional CCS expenses		66,054.40	0.00	116,560.56	0.00
Extended hours expenses		95,489.75	0.00	79,976.45	0.00
Extended hours subsidy scheme expenses		19,360.00	0.00	18,802.00	0.00
<b>Total Other Charges</b>		<b>2,313,425.11</b>	<b>681,182.32</b>	<b>1,035,565.89</b>	<b>568,996.82</b>

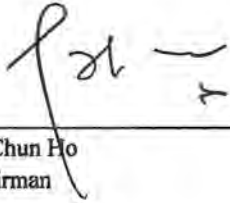
**The Association of Evangelical Free Churches of Hong Kong**  
**OPERATING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE PERIOD FROM 1ST APRIL 2009 TO 31ST MARCH 2010**


	Note	2010		2009	
		Subvented Units HK\$	Financing Units HK\$	Subvented Units HK\$	Financing Units HK\$
Rent		508,333.00	659,656.00	506,532.00	592,920.00
Rates		65,700.00	24,380.90	33,400.00	0.00
Government rent		55,920.00	4,950.00	54,540.00	5,220.00
Sub-total		629,953.00	688,986.90	594,472.00	598,140.00
<b>TOTAL EXPENDITURE</b>		<b>10,140,651.26</b>	<b>3,568,789.81</b>	<b>8,835,371.81</b>	<b>3,633,916.30</b>
<b>INCOME LESS EXPENDITURE</b>					
(A) - (B)		(474,081.82)	(701,599.75)	2,438,208.86	(1,387,506.85)

The notes on pages 5 to 7 form part of these accounts

The Association of Evangelical Free Churches of Hong Kong  
Balance Sheet as at 31st March 2010  
(Expressed in Hong Kong Dollars)

ASSETS	Note	2010		2009	
		Subvented Units HK\$	Financing Units HK\$	Subvented Units HK\$	Financing Units HK\$
<b>Current Assets</b>					
Accounts receivable		596,308.30	2,859.55	96,809.55	22,710.80
Prepayments		16,100.00	33,735.00	0.00	9,683.00
Temporary payment		600.00	9,935.00	16,673.39	187,920.00
Utilities deposits		43,008.00	22,155.70	43,508.00	22,155.70
Stocks on hand		0.00	0.00	0.00	0.00
Cash at bank		6,668,540.16	1,000,983.25	7,463,910.40	351,471.67
Cash in hand		6,332.40	7,757.20	7,497.60	9,623.10
		<u>7,330,888.86</u>	<u>1,077,425.70</u>	<u>7,628,398.94</u>	<u>603,564.27</u>
<b>FUNDS EMPLOYED</b>					
<b>Current Liabilities</b>					
Loan from church		0.00	150,000.00	0.00	350,000.00
Bank overdraft		0.00	0.00	0.00	0.00
Accounts payable	2	115,839.75	28,048.11	284,052.48	34,229.80
Fees received in advance		59,119.00	57,787.00	34,729.00	53,254.00
Temporary receipt		540,259.58	171,594.10	45,235.63	5,109.50
Current accounts with affiliates		66,095.00	(66,095.00)	221,750.80	(221,750.80)
Social Welfare subvention surplus		0.00	0.00	1,709.50	0.00
Lump Sum Grant surplus		875,011.64	0.00	907,843.79	0.00
Provident Fund Reserve-existing staff		338,762.21	0.00	250,575.44	0.00
Provident Fund Reserve-6.8% post & others		696,923.43	0.00	557,752.62	0.00
Rent and Rates subvention surplus		20,123.40	0.00	41,523.00	0.00
SWD subvention for Special One-Off Grant		85,265.50	0.00	372,995.50	0.00
SWD subvention for Cleaning Service		187,335.50	0.00	-	-
SWD subvention for ECCC subsidy scheme		(640.00)	0.00	28,001.07	0.00
SWD subvention for training subsidy scheme N1		69,331.00	0.00	26,710.00	0.00
SWD subvention for training subsidy scheme IP		87,058.00	0.00	6,780.00	0.00
SWD subvention for Program Assistants		15,531.40	0.00	0.00	0.00
SWD subvention for Program Worker		0.00	0.00	30,384.00	0.00
		<u>3,156,015.41</u>	<u>341,334.21</u>	<u>2,810,042.83</u>	<u>220,842.50</u>
Accumulated General Fund	3	308,113.05	100,995.68	219,623.09	(409,779.08)
Designated Fund - Flag Days	4	98,221.39	202,400.99	1,487,416.71	1,011.00
Other Designated Funds	5	3,768,539.01	432,694.82	3,111,316.31	791,489.85
		<u>7,330,888.86</u>	<u>1,077,425.70</u>	<u>7,628,398.94</u>	<u>603,564.27</u>

  
So Chun Ho  
Chairman

  
Chau Yin Ming Francis  
Chief Supervisor  
Social Service Office

The notes on pages 5 to 7 form parts of these accounts

The Association of Evangelical Free Churches of Hong Kong  
Balance Sheet as at 31st March 2010  
(Expressed in Hong Kong Dollars)

Notes To The Accounts

(1) Principal Accounting Policies

(a) Basis of consolidation

The consolidated accounts include the accounts of the following organisations of The Association of Evangelical Free Churches of Hong Kong made up to 31st March 2010:

(A) Subvented units

1. Social Service Office (Central Administration)
2. EFCC - Fook On Church Elderly Centre
3. EFCC - Hing Tin Wendell Memorial Church Alison Lam Elderly Centre
4. EFCC - Mei Foo Elderly Centre
5. Flag day fund raising event

(B) Financing units

1. EFCC - Hong Fook Church Bradbury Community Health Development Centre
2. EFCC - Choi Fook Church Neighbourhood Family Service Centre
3. EFCC - Hong Fook Church Elderly Centre
4. EFCC - Abundant Grace Church Family Activity Centre

The consolidated accounts also include the accounts of the following organisations in respect of the subvention for integrated programs, occasional child care service and extended hours child care service in nursery schools made up to 31 March 2010, which are included under "subvented units" mentioned in (A) above.

1. EFCC - So Sum Memorial Nursery School (Closed on 30 September 2009)
2. EFCC - Po Nga Nursery School
3. EFCC - Abundant Grace Church Abundant Grace Nursery School
4. EFCC - Verbena Nursery School
5. EFCC - Tin Yan Nursery School

(b) Fixed Assets

Fixed assets are written off at the time of purchase during the year.

(c) Donations

Donations are accounted for on a cash received basis.

(2) Accounts payable

	2010		2009	
	Subvented Units HK\$	Financing Units HK\$	Subvented Units HK\$	Financing Units HK\$
Accrued expenses	105,839.75	17,848.11	274,052.48	24,029.80
Provision for audit fees	10,000.00	10,200.00	10,000.00	10,200.00
	<u>115,839.75</u>	<u>28,048.11</u>	<u>284,052.48</u>	<u>34,229.80</u>

The Association of Evangelical Free Churches of Hong Kong

Balance Sheet as at 31st March 2010

(Expressed in Hong Kong Dollars)

(3) Accumulated General Fund

	2010		2009	
	Subvented Units	Financing Units	Subvented Units	Financing Units
	HK\$	HK\$	HK\$	HK\$
At the beginning of the year	219,623.09	(409,779.08)	391,870.74	(2,506,185.65)
Unallocated costs in previous years	0.00	0.00	(33,404.80)	3,331,827.42
Social Welfare subvention surplus	(655,303.97)	0.00	(847,176.92)	0.00
Fund raising by Association	(200,000.00)	0.00	(200,000.00)	0.00
Expenditure for the year	108,466.60	0.00	(204,593.96)	0.00
Transferred (to)/from Designated Fund	1,309,409.15	1,212,374.51	(1,325,280.83)	152,086.00
Surplus/(Deficit) for the year	(474,081.82)	(701,599.75)	2,438,208.86	(1,387,506.85)
At the end of the year	308,113.05	100,995.68	219,623.09	(409,779.08)

(4) Other Designated Funds-Flag Days

	2010		2009	
	Subvented Units	Financing Units	Subvented Units	Financing Units
	HK\$	HK\$	HK\$	HK\$
Movements on Designated Funds-Flag Days				
At the beginning of the year	1,487,416.71	1,011.00	135,636.13	1,011.00
Income April 2009 - 7 May 2009	12,987.30	0.00	1,436,011.58	0.00
Income 8 May 2009 - 31 March 2010	4,268.99	0.00		
Expenditure April 2009 - 7 May 2009	(14,175.80)	0.00	(84,231.00)	0.00
Expenditure 8 May 2009 - 31 March 2010	(37,845.99)	201,389.99		
Fund distributed to designated units	(1,350,174.73)	0.00	-	-
Transferred to flag days accumulated surplus	(4,255.09)	0.00	-	-
At the end of the year	98,221.39	202,400.99	1,487,416.71	1,011.00

(5) Other Designated Funds

	2010		2009	
	Subvented Units	Financing Units	Subvented Units	Financing Units
	HK\$	HK\$	HK\$	HK\$
(a) Movements on other Designated Funds				
At the beginning of the year	3,111,316.31	791,489.85	2,829,250.97	296,044.62
Income for the year	845,587.62	522,655.37	337,481.43	599,282.70
Expenditure for the year	(188,364.92)	(881,450.40)	(55,416.09)	(103,837.47)
At the end of the year	3,768,539.01	432,694.82	3,111,316.31	791,489.85

	2010		2009	
	Subvented Units	Financing Units	Subvented Units	Financing Units
	HK\$	HK\$	HK\$	HK\$
(b) Details of other Designated Funds				
Care for Elderly Charitable Raffle Tickets	303,808.06	35,519.07	261,198.55	0.00
Tin Yan Nursery School	0.00	0.00	140,189.62	0.00
Social Service	1,785,604.69	0.00	1,785,565.71	0.00
LSG Reserve	122,263.36	0.00	-	-
Social Service Development Fund	586,548.45	0.00	524,362.43	0.00
Fund Raising	600,000.00	0.00	400,000.00	0.00
Walkathon Fund	0.00	281,489.85	0.00	281,489.85
Church donation	0.00	0.00	0.00	450,000.00
Centre Fund	0.00	0.00	0.00	60,000.00
Child Care Service	345,369.36	0.00	-	-
BOCHK Caring HK-A Heart Warming Campaign	0.00	115,685.90	-	-
Donation	24,945.09	0.00	-	-
	3,768,539.01	432,694.82	3,111,316.31	791,489.85

The Association of Evangelical Free Churches of Hong Kong  
Balance Sheet as at 31st March 2010  
(Expressed in Hong Kong Dollars)

**(6) Flag Day 7 March 2009**

Income April 2008 - March 2009	1,435,594.23	
Income April 2009 - 7 May 2009	<u>12,987.30</u>	
Total income :		1,448,581.53
Expenditure April 2008 - March 2009	84,231.00	
Expenditure April 2009 - 7 May 2009	<u>14,175.80</u>	
Total Expenditure :		<u>98,406.80</u>
Fund distributed to designated units :		<u><u>1,350,174.73</u></u>

**(7) Reclassification of accounts**

The comparative figures have been re-classified to conform with the current year presentation.

**(8) Approval of Accounts**

The accounts on pages 1 to 7 have been approved by the Standing Committee on 28 October 2010

## 特別鳴謝(排名不分先後)

Circle Kids Design Academy  
Dragon Bowling Hong Kong  
Woolworths (H.K.) Procurement Limited  
Zespri International (Asia) Ltd.  
三花高鈣及雀巢三花大使  
千年史文具店、文具廊  
大埔浸信會區張秀芳長者鄰舍中心  
大埔循道衛理小學  
工業福音團契  
中國香港體適能總會  
中國基督教播道會恩福堂康體事工主任李本利先生  
中華基督教會沙田堂  
中華基督教禮賢會沙田長者鄰舍中心  
中華電力有限公司  
中銀香港  
仁濟醫院陳耀星小學  
友情軒  
文化村有限公司  
世紀婦女協進會  
生命熱線  
匡智會地區言語治療服務隊  
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亞洲動物基金「狗醫生」  
房屋署  
明日藝術教育機構有限公司  
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金巴崙長老會耀道小學  
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